

INFORMATION ACCESS

Ohio Occupational Therapy, Physical Therapy and Athletic Trainers Board

Volume V, Fall 2002

Physical Therapy Section Members

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Franklin, Ohio
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Section

From The Chairperson

Sandra Pomeroy, P.T.

Welcome to the fifth issue of the Information Access. Inside this issue you will find information critical to all future license renewals. The Physical Therapy Section has become extremely specific about how to properly complete and submit renewal applications. You will be required to complete this process properly, or your license will not be renewed. As part of this process, **ALL** renewal applicants will be required to submit their CEUs with the **Ohio approval numbers**. Those receiving audits will have to submit supporting documents. Incomplete renewal applications will not be renewed. Please exercise care when reading and following all of the directions. The Physical Therapy Section wants this process to go smoothly for you, and that is why we are alerting you to these procedural changes regarding the renewal process.

Urgent Renewal Message

The Physical Therapy Section will be taking a stronger stance toward licensees who fail to meet the deadline for renewal and continue to practice as a physical therapist or a physical therapist assistant once his/her license has expired.

The Physical Therapy Section will consider a license renewed only after a properly completed renewal application is received, processed and approved by the Section, and an identification card is **received** by the licensee. If you do not have your renewed pocket identification card by the first day of February of your renewal cycle, you **CANNOT** practice physical therapy. If you continue to practice with an expired license or without a renewed pocket identification card, then you will be sanctioned by the Physical Therapy Section and that sanction will be a public record.

It is the responsibility of the physical therapist to ensure that the physical therapist assistant to whom they are delegating patient care has a current license. Likewise, it is the physical therapist assistant's responsibility to ensure that the physical therapist who is delegating and supervising patient care has a current license.

Please see pages 4 - 8 for the sample renewal application and continuing education form.

Meeting Schedule for 2002/2003

October 10, 2002	March 6, 2003	August 7, 2003
November 13, 2002	April 3, 2003	September 11, 2003
January 8, 2003	May 8, 2003	October 9, 2003
February 6, 2003	June 19, 2003	November 6, 2003

All meetings are open to the public. If you are interested in attending, please contact the Board office at 800-871-1921 prior to the date of the meeting to verify the time and place of the meeting.

Executive Director's Report

Carl G. Williams, M.P.A.

The Occupational Therapy, Physical Therapy and Athletic Trainers Board is currently in the midst of many exciting ventures. Our website has been updated to include many new features, including on-line minutes and archived minutes dating back to January of 2001. Our applications are now on line and include examination, endorsement and reinstatement applications, which can be downloaded, printed, completed, and returned to the Board office for processing. Hopefully these initiatives will save you a tremendous amount of time. Please remember to read each application and the accompanying instructions carefully to facilitate efficient processing.

For the first time, each of the Sections of the Board have come together to introduce legislation to update and make revisions to each of the Board's practice acts. If this bill is passed, it will clarify each Section's enforcement powers; revise each Section's biennial renewal procedures via rule; adopt language which will allow each Section to approach a court for summary suspension when there is reason to believe that a licensee poses an immediate threat to the public health, safety and welfare; adopt cost recovery provisions as an alternative disciplinary remedy for persons who have been disciplined for violating the law; and adopt educational standards which comply with recent changes at the state and national levels.

The Physical Therapy Section has proposed the following changes:

Changes to Chapter 4755.41 of the Ohio Revised Code will:

- Require the Board to keep copies of the Code of Ethics from the American Physical Therapy Association and other relevant organizations.

Changes to Chapter 4755.42 of the Ohio Revised Code will:

- Establish provisions for recognizing the new changes to the national physical therapy educational accreditation process. Make a distinction between persons graduating before and after January 1, 2002. In compliance with new national standards, persons graduating from accredited programs after January 1, 2002 must have completed 120 hours of general education or its equivalent.
- Delete the November 21, 1977 grandfather provision for licensing physical therapist assistants.

Changes to Chapter 4755.43 of the Ohio Revised Code will:

- Delete the specific requirement for the Board to administer examinations. Examinations are now computer based.

Changes to Chapter 4755.46 of the Ohio Revised Code will:

- Delete the specifics of the Physical Therapy Renewal Process. Section 4755 allows the Board to establish these procedures by rule. Allow the Board to establish rules regarding the processing and scheduling of renewals.
- Require persons to file name and address changes within 30 days of the change.

Changes to Chapter 4755.47 of the Ohio Revised Code will:

- Allow the Physical Therapy Section the ability to fine licensees as a part of its disciplinary process.
- Clarify the Physical Therapy Section's ability to take action against a licensee.

A licensee may be disciplined for the following:

1. Making fraudulent, deceptive, or misleading statements.
2. Violating the Code of Ethics.
3. Violating or conspiring to violate a Board order or rule.
4. Failing any examination required by the Board.
5. Permitting someone to use his or her name and not actually administering the treatment.
6. Mishandling the administration of drugs.
7. Betraying professional confidence.
8. False advertising.
9. Not meeting minimal standards of care.
10. Obtaining or attempting to obtain money or anything of value by a fraudulent misrepresentation.
11. Violating a consent agreement or other limitation to practice issued by the Board.
12. Failing to renew a license.
13. Engaging in the division of fees for the referral of patients.
14. The inability to practice in accordance with acceptable standards of care.
15. Being disciplined by the U.S. Department of Defense or the Department of Veterans Affairs.
16. Being terminated from a Medicare or Medicaid program.

17. Inappropriately supervising a physical therapy or physical therapist assistant student.
18. Failing to cooperate with an investigation, or perjury.
19. Failing to complete Ohio's continuing education requirements.
20. Conviction of a misdemeanor during the practice of physical therapy.
21. Failing to notify the Board of a change in name or address within 30 days of the change.
22. Violating any rule of the Board.

- Establish a "Clear and Immediate Danger" provision which allows the Physical Therapy Section to approach a court for immediate relief when there is reason to believe that a licensee poses a threat to the public health, safety, and welfare.

Changes to Chapter 4755.48 of the Ohio Revised Code will:

- Establish prohibition against persons from implying or claiming by words, actions or letters that they are able to provide physical therapy, or physiotherapy services.

Changes to Chapter 4755.50 of the Ohio Revised Code will:

- Clarify that services provided by other licensed health care professional practicing within the scope of their practice should not be designated as physical therapy.

The following provisions will effect the entire OTPTAT Board:

Changes to Chapter 4755.04 of the Ohio Revised Code will:

- Allow the Board to initiate its own complaints.
- Clarify the Board's ability to subpoena documents.
- Clarify the Board's enforcement jurisdiction to include all of Chapter 4755 instead of specific sections.
- Clarify the role of the Board's investigators. Investigators have the right to review, audit and obtain copies of patient records, personnel files, and documents.
- Establish a cost recovery provision for persons who are sanctioned to pay for the actual cost of a disciplinary hearing.

You can download a copy of Senate Bill 249 from the 124th General Assembly by logging on to: <http://www.legislature.state.oh.us/>.

After you reach this site simply click on Senate and type in 249. You will be able to print off the bill in its entirety. If you have any questions please give us a call. We appreciate your support and thank you for reviewing our newsletter.

Did You Know?

That as of September 19, 2002 , the Occupational Therapy, Physical Therapy and Athletic Trainers Board has 17,240 licensed professionals.

OT's - 3,608

OTA's - 2,096

PT's - 5,970

PTA's - 4,037

AT's - 1,529

Board Website

Please visit the Occupational Therapy, Physical Therapy and Athletic Trainers Board website at www.state.oh.us/pyt. The office staff has made numerous revisions to the website, including the addition of the most current copies of the practice acts (*laws and rules*) for all three Sections, applications, meeting minutes, new links and recent newsletters. Please use the website to obtain the following information: name/address change requests, duplicate wall certificate/pocket identification card requests, continuing education approval forms, application requests and meeting dates/locations.

Spot Checks

To assure consumer protection, the enforcement staff conducts random/unannounced inspections of physical therapy personnel. These visits are a proactive approach to affirm compliance with Ohio laws and rules and include, but are not limited to: verifying the credentials of physical therapy personnel, reviewing patient documentation of physical therapy services, verifying proper supervision of unlicensed support personnel and checking the display of wall certificates. Spot check information is reviewed by the Physical Therapy Investigative Committee each month and a follow-up letter is sent to the licensee. The Committee clarifies any misinterpretation of the law, and makes necessary recommendations for change.

SAMPLE DOCUMENT

Please submit your renewal application by December 31, 2002 to avoid the expiration of your license! Once your license has expired, you will be required to submit a reinstatement application pursuant to O.R.C Section 4755-23-10.

ADVANCED NOTICE TO ALL PT/PTA LICENSEES

RETURNED RENEWAL PACKET FOR NON-DELIVERY

If your packet is returned to the Board office because an address change was not submitted, you are in violation of Rule 4755-23-07 of the Ohio Administrative Code.

The following are the procedures that will be implemented when a renewal application and/or the continuing education reporting form is not properly completed, or if the renewal packet is returned to the Board office for non-delivery.

- ❑ If the renewal packet is returned to the Board office before January 1, 2003, the staff will mail another renewal packet to the forwarding address (ONE TIME ONLY), if it is provided by the US Postal Service. In addition, a letter noting your violation of Rule 4755-23-07 of the Ohio Administrative Code will be sent to you and a copy will be placed in your permanent licensure file.
- ❑ If the renewal packet is returned to the Board office, due to non-delivery (no forwarding address, a second forwarding address, etc...), the renewal packet will be held until the licensee contacts the Board office.
- ❑ If a licensee contacts the Board office, due to the non-receipt of the renewal packet, after January 1, 2003, the licensee must appear in person at the Board office and complete the renewal application accordingly.

INCOMPLETE RENEWAL APPLICATION (missing information, signatures, social security numbers, fee, etc...)

- ❑ The staff will return a copy of the incomplete application along with a letter detailing the missing items. The completed renewal application must be received by January 1, 2003 to ensure processing by the January 31, 2003 deadline.
- ❑ If the renewal application is returned to the Board office and is still incomplete, the renewal application will be held until the licensee contacts the Board office.
- ❑ If the renewal application remains incomplete after January 1, 2003, the licensee must appear in person at the Board office and complete the renewal application accordingly.

CONTINUING EDUCATION REPORTING FORM

- ❑ If the continuing education hours are not completed by December 31, 2002, (Ohio Revised Code Section 4755.46) your renewal application will **NOT** be processed.
- ❑ If the reporting form is not accurately completed, it will be returned to you.
- ❑ All continuing education activities **MUST** have an Ohio approval number. If you do not report the Ohio approval number on the reporting form, it will be considered incomplete and returned to you. You may contact the Ohio Physical Therapy Association at 614-538-9613 to obtain approval numbers.

SAMPLE DOCUMENT

PHYSICAL THERAPIST AND PHYSICAL THERAPIST ASSISTANT LICENSE RENEWAL APPLICATION AND CONTINUING EDUCATION REPORTING FORM INSTRUCTIONS AND INFORMATION FY 03

- Renewing your license is your professional responsibility. Doing so in a timely manner will avoid disruption of your ability to practice physical therapy in the State of Ohio; and will help you avoid the other consequences imposed by third party payors for practicing without a license.
- The deadline to have the renewal process completed is January 31, 2003. On February 1, 2003, one must have a current license to practice physical therapy. The pocket identification card is considered proof of a current license.
- Over 4,000 licensees renew their licenses every January. The renewal process takes about 4 weeks to complete. Submitting your renewal form and fee in late January does not allow sufficient time for the process to occur.
- The Physical Therapy Section requests that the renewal form, CEU form, and fee be mailed by December 31, 2002. This will allow the renewal process ample time.
- Continuing Education is a requirement. For the renewal in January 2003, all continuing education units (CEU) must be completed by December 31, 2002 pursuant to O.R.C. Section 4755.46.

IF THE RENEWAL PROCESS IS NOT COMPLETED BY JANUARY 31, 2003, YOUR LICENSE WILL EXPIRE.

The following checklist is provided. Please review it before returning your renewal information.

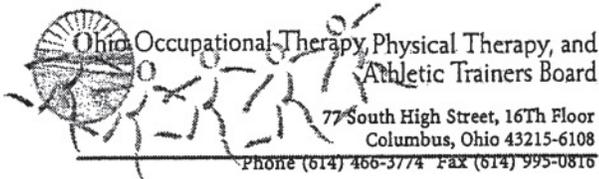
- Money order or cashiers check for the EXACT amount indicated on the renewal; and*
- Answer all questions on the back of the renewal form; and*
- Complete the application per instructions by answering all questions on the back of this form. Include phone numbers, work address and social security number as requested. The Social Security number is mandatory pursuant to R. C. 3123.50 and the Federal healthcare Integrity and Protection Data Bank, 42 U.S.C. 132a-7e(b), 5 U.S.C.55a, 45 C.F.R.pt.61.*
- Sign the renewal application; and*
- Complete the CEU Reporting Form, AUDITED or not.*



The renewal process CANNOT be initiated or completed if one or more of the following occur:

- The renewal application is incomplete; or
- The CEU reporting form is not complete or is omitted; or
- The renewal fee is incorrect or is omitted; or
- The CEU requirement has not been met.

To facilitate processing, you may be asked to come to the Board office to provide the necessary information should you forget to do so on the renewal application and CEU reporting form.



77 South High Street, 16th Floor
Columbus, Ohio 43215-6108
Phone (614) 466-3774 Fax (614) 995-0816

**APPLICATION FOR BIENNIAL RENEWAL OF
LICENSE TO PRACTICE**

FY 03

The Ohio Occupational Therapy, Physical Therapy, and Athletic Trainers Board is required to collect the social security numbers of all licensees. Failure to comply may lead to the delay of your renewal application. Please read INSTRUCTIONS carefully.

SAMPLE DOCUMENT

INSRUCTIONS

Detach form at perforation and retain the top part for your records. Complete both sides of the lower portion and return with license renewal in provided envelope. **DEADLINE** to submit: **DECEMBER 31, 2002.**

To ensure that your license is renewed on time, please submit the following information in full.

- Remit a money order or cashier's check in the EXACT amount indicated, payable to: **TREASURER, STATE OF OHIO.** This is a non-refundable fee.
- Complete the application per instructions by answering all questions on the back of this form. Include phone numbers, work address and social security number as requested. The Social Security number is mandatory pursuant to R. C. 3123.50 and the Federal healthcare Integrity and Protection Data Bank, 42 U.S.C. 132a-7e(b), 5 U.S.C.55a, 45 C.F.R.pt.61.

- Sign the renewal application; and
- Complete the CEU Reporting Form, **AUDITED or not.** (Contact the Ohio Physical Therapy Association for Ohio approval numbers at 614/538-9613).

Submit the application with the above requested information by December 31, 2002. Failure to have a new pocket ID as proof of a current license by January 31, 2003 will result in the inability to practice physical therapy in the State of Ohio. Incomplete applications cannot be processed. The renewal process takes about 4 weeks to complete.

- A renewal fee of \$80.00 is due for renewal applicants whose last name begins with M-Z.
- A renewal fee of \$40.00 is due for renewal applicants whose last name begins with A-L.

CARL GABRIEL WILLIAMS, MPA
EXECUTIVE DIRECTOR

▼ ▼ ▼ DETACH HERE AND RETAIN THIS PORTION FOR YOUR RECORDS

▲ ▲ ▲ DETACH HERE AND REMIT THIS PORTION WITH FEE

**OHIO OCCUPATIONAL THERAPY, PHYSICAL THERAPY,
and ATHLETIC TRAINERS BOARD**

77 South High Street, 16th Floor • Columbus, Ohio 43215-6108

Application for biennial renewal of license to practice

as a _____

Social Security No. _____ (Required)

License Number:

SSN:

Name:

Address:

City:

State, Zip:

Amount Due:

CORRECTIONS		
<small>DO NOT USE THIS SPACE UNLESS YOU HAVE HAD A CHANGE OF NAME AND/OR ADDRESS PLEASE PRINT</small>		
SSN		
Last Name	First Name	Initial
Street Address		
City	State	Zip Code
County		

MONEY ORDER OR CASHIER'S CHECK ONLY
Payable to 'TREASURER, STATE OF OHIO'

I AM NOT RENEWING. (Please check if you do not wish to renew and return to the Board Office.)

Your license will expire on 01/31/2003. It is time for you to renew. Please send in before December 31, 2002 to allow enough time for processing. REVERSE SIDE MUST BE COMPLETED OR LICENSE WILL NOT BE RENEWED.

COMPLETION OF THE FOLLOWING INFORMATION IS MANDATORY. LICENSE WILL NOT BE RENEWED IF INFORMATION IS NOT PROVIDED

I. Current Employer/ Self-Employed/ Unemployed/ Other (Circle one). NAME OF BUSINESS

ADDRESS

CITY

STATE, ZIP

WORK PHONE # ()

HOME PHONE # ()

II. ANSWER THE FOLLOWING:

- YES NO
1. Have you completed your CEU's requirements?
2. Have you ever been denied licensure in any state for any reason?
3. Has any license entitling you to practice physical therapy or any other occupation in any state ever been revoked or suspended?
4. Have you ever had a judgement taken against you in a civil action arising out of the course and scope of your practice?
5. Are you currently the subject of a criminal investigation, indictment or awaiting sentencing on any charge that could result in the conviction of a felony or a crime involving moral turpitude?
6. Are you now using alcohol to an extent that impairs your ability to perform the work of a physical therapist or physical therapy assistant?
7. Are you now using any drug or narcotic to an extent which impairs your ability to perform the work of a physical therapist or physical therapy assistant?

If you answered "YES" to Q. 2 - Q. 7, please provide details on separate sheet - include your full name and license number. NOTE: Be advised that you are under a continuing obligation to supplement your answers to these questions should any answer change following submission of this application. I, the undersigned, hereby certify that the information above is true. I understand that the Board may take action against my license if I fail to meet the requirements for license renewal.

Signature of Renewal Licensee Date

Notarization is only required for name change

State of
County of
Personally sworn and subscribed to before me, a Notary Public in and for said County, on this day of

(SEAL) Signature of Notary Public

LICENSURE RENEWAL PROCEDURE

License renewal applicants are required to submit a completed renewal application and the appropriate renewal fee -payable to

TREASURER, STATE OF OHIO.

(Money Order or Cashier's Check only)

Return all in the enclosed addressed envelope.

LICENSE RENEWAL FEES ARE NOT REFUNDABLE.

The process for a renewal application that is in compliance with the renewal requirements takes approximately 4 weeks.

All Continuing Education requirements must be completed by the thirty-first day of December of the year preceding the biennial renewal. (O.R.C. 4755.46)

You shall not be eligible to practice physical therapy in the State of Ohio if you do not have a current license. Pursuant to Section 4755.46 Renewal of License states that "A license that is not renewed by the thirty-first day of January in the appropriate year shall automatically expire on that date."

CEU AUDIT INFORMATION

A randomized computer selection is done prior to the mailing of renewal notices. The number selected is a percentage determined by the Section. Any audit that reveals non-compliance according to the criteria is brought before the Section for review and subsequent disciplinary action as necessary.

The Physical Therapy Section of Ohio Occupational Therapy, Physical Therapy, and Athletic Trainers Board, is not responsible for lost or late arriving renewal applications. It is your license and your responsibility to allow sufficient time for the process to be completed.

REINSTATEMENT APPLICATION PROCEDURE

If the renewal application is received after January 31, 2003, you will be required to file a reinstatement application pursuant to Section 4755-23-06(f) which states "after January thirty-first of any renewal year, all reinstatement applications for licensure must include a notarized statement from the applicant stating the reason why the applicant's licensure renewal fee was not paid by the prescribed renewal date. The Physical Therapy Section may require persons filing applications for reinstatement to appear in person before the Physical Therapy Section."

The Physical Therapy Section will review reinstatement applications only when all fees and requirements are received at least two weeks prior to the Section meeting.

NAME, ADDRESS, AND/OR PLACE OF BUSINESS CHANGES (Administrative Rule 4755-03-07)

Notification of any of the above is the responsibility of each licensee. Failure to do so may result in lost communication from the Board, including the license renewal application. Failure to notify the Board of any of the above changes is not an acceptable excuse for failing to renew on time.

SAMPLE DOCUMENT

NAME (Please Print)

LICENSE NUMBER (Required)

PHYSICAL THERAPY SECTION
OHIO OCCUPATIONAL THERAPY, PHYSICAL THERAPY AND ATHLETIC TRAINERS BOARD
PHONE: (800) 871-1921 Ext. 49075 • FAX: (614) 995-0816

CONTINUING EDUCATION REPORTING FORM

ALL applicants for license renewal are now required to report their CEU activities.

Reporting forms must include the Ohio approval number in the column indicated. The Ohio Physical Therapy Association (OPTA) is *the agent that reviews, approves* courses, and assigns approval numbers for continuing education activities for the Physical Therapy Section. For further information about approval numbers please contact the OPTA at 614-538-9613.

The renewal process **cannot** be completed without this form. Failure to have the renewal process completed and pocket ID received by January 31, 2003 will result in the expiration of your license and the inability to practice physical therapy in the State of Ohio.

Please check one of the following, if applicable:

- This is my first renewal. Continuing education is not required.
My original license was issued on (date) _____
- I renewed my license for 1 year on January 31, 2002.

DATE ATTENDED	TITLE OF COURSE / PUBLICATION / OTHER CONTINUING EDUCATION	NUMBER OF CEU'S	OHIO APPROVAL #

I do hereby certify to the physical therapy section of the Ohio Occupational Therapy, Physical Therapy, and Athletic Trainers Board that I have complied with Section 4755.51 of the Ohio Revised Code by participating and completing the above described activities.

Reporting Licensee's Signature

Telephone Number (Required) / Fax # (If any)

Date

Transferring Patient Care

The Ohio Revised Code encompasses the American Physical Therapy Association (APTA) Code of Ethics: Principle 3.1 A states that upon accepting an individual for provision of physical therapy services, physical therapists shall assume the responsibility for evaluation that individual; planning, implementing and supervising the therapeutic program; re-evaluating and changing that program; and maintaining adequate records of the case, including progress reports. A physical therapist does not just evaluate a patient and then terminate care.

If for any reason, the evaluating physical therapist will no longer be available to provide and supervise the physical therapy care, the patient must be transferred by that physical therapist to another physical therapist. Principle 3.3 D of the APTA Code of Ethics states that, in the event of elective termination of a physical therapist/patient relationship by the physical therapist, the physical therapist shall take steps to transfer the care of the patient, as appropriate to another provider. That transfer of care must be documented in the patient's medical record by identifying the new physical therapist by name. The physical therapist that has accepted the transfer of care is then responsible for supervising the aspects of the physical therapy program that are delegated to physical therapy personnel. If the patient is not transferred to another physical therapist, the evaluating physical therapist is responsible for the overall care of the patient, including the supervision of any physical therapy personnel providing services to that patient. Please reference the article on professional liability (Page 9) for additional information.

Referrals from Physician Assistants and Nurse Practitioners

It is the position of the Physical Therapy Section that nurse practitioners and physician assistants may refer to physical therapists, provided that a physician has given them the authority to do so. However, nurse practitioners and physician assistants may not refer directly to licensed physical therapists. Should a physician be willing to extend his authority to the nurse practitioner or physician assistant to refer for physical therapy, then in fact, the nurse practitioner or physician assistant has merely become a conduit or facilitator of the physician's actual order.

Please note that the referral is initiated by the physician who is utilizing the nurse practitioner or physician assistant to extend that information to you, the physical therapist. There are two ways to accomplish this:

1. The nurse practitioner or physician assistant may sign the physician's name followed by their initials; or,
2. There must be some recorded document by the physician of record in that he has extended his referral order to the nurse practitioner or physician assistant for physical therapy services.

You may want to contact the Ohio Board of Nursing and the Medical Board of the State of Ohio regarding specific definitions which pertain to nurse practitioners and physician assistants.

Professional Liability

Physical therapists and physical therapist assistants must accept responsibility for their actions and judgments, not corporate administrative policy. Any professional practice decision regarding the provision of physical therapy services rests solely with the physical therapist. These provisions are outlined in the Ohio Physical Therapy Practice Act. You can access the most current copy on the Board's website at: www.state.oh.us/pyt.

Guidelines For The Use Of Pharmaceuticals In Physical Therapy

The Physical Therapy Section has received questions about the use and storage of drugs in a physical therapy clinic. The Section recently contacted the Ohio State Board of Pharmacy and this information sheet was developed to share the information received from the Pharmacy Board regarding physical therapy practitioners in Ohio (some applicable parts may pertain to occupational therapy practitioners and athletic trainers).

A “dangerous drug” is defined by law as:

- Any substance that contains the label "Caution"; or
- Federal law prohibits dispensing without prescription; or
- Rx only; and
- Any injectable form of medication.

“Dangerous drugs” include, but are not limited to:

- Flouri-Methane; and
- Dexamethasone; and
- Lidocaine (prescription strength); and
- Hydrocortisone (prescription strength).

The approval to market drugs:

- All drugs commercially marked here must be approved by the Food and Drug Administration (FDA).

The purchase of “dangerous drugs”:

- Physical therapy sites that have a license as a terminal distributor (issued by the Pharmacy Board) may only purchase “dangerous drugs” from a vendor who possesses a wholesale drug license or a licensed pharmacy in Ohio. It is the responsibility of the physical therapy practitioner to verify that the vendor has a license as a wholesale distributor.

Storage of “dangerous drugs”:

- A physical therapy practitioner not working on hospital grounds may store specific “dangerous drugs” if he or she has received a Limited Category II License as a Terminal Distributor from the Ohio State Board of Pharmacy .
- In hospitals, drugs are stored in accordance with policy and procedures established by the Director of the Ohio State Board of Pharmacy under his/her license as a terminal distributor.
- A license must be obtained by a satellite physical therapy facility even if it is owned by or connected to a hospital, if the address is different than the hospital address.

Manufactured drugs are:

- Drugs approved by the FDA as commercially available products.

Compound drugs are:

- Drugs not approved by the FDA as commercially available, but compounded by a pharmacist pursuant to a prescription for a specific patient.

Compound drugs include:

- Eurcerin or Aquaphor with Hydrocortisone; and
- Auqasonic gel and Dexamethasone (ex: phonogel or other trade names) products.

Purchase of compound drugs:

- Only a patient, for whom a compound drug has been prescribed and in such a quantity for that patient may purchase compounded drugs from a licensed pharmacist. A physical therapy practitioner may not purchase compounded drugs.

Use of compounded (non-approved) drugs:

- Compounded drugs dispensed by a pharmacist are the patient’s property and as such can be stored in a secure place with the patient’s permission.

Storage of patients’ compounded drugs:

- Drugs, once dispensed by a pharmacist are the patient’s property and as such can be stored in a secure place with the patient’s permission.
- It is **STRONGLY** recommended that the physical therapy practitioner request a signed release from the patient to securely and properly store the patients’ compound drugs.
- It is **STRONGLY** recommended that included on the form for the patient to sign is the information about what will happen to the drug(s) following the end of treatment. (ex: On the patient’s last day of treatment, any leftover compound will be destroyed (wasted) in the patient’s presence with the patient’s permission, or if the patient cancels or does not show up for the last treatment or is unable to be present for any reason, the physical therapy practitioner will hold the drug for 30 days. At the end of that time, the drug will be destroyed by the physical therapy practitioner and witnessed (preferably by another licensed individual).)
- **EITHER** situation must be completely documented.
- Under no circumstances can a stored drug be used on any other person than the one to whom it was dispensed.

Applying for a Limited Category II License as a Terminal Distributor for Specific Drugs:

- Physical therapy practitioners who wish to apply for a Terminal License need to contact Sharon or Brenda at the Ohio State Board of Pharmacy at (614) 466-4143 to request an application.
- A completed application consists of:
 - A two (2) page application completely filled out; and
 - The signature of a pharmacist or physician legally serving as the responsible person pursuant to Ohio Revised Code 4729.55 on the Terminal Distributor application; and
 - A list of personnel having access to and using drugs (names, SS#, license #, and expiration date); and
 - A signed and notarized protocol (by a medical advisor); and
 - A drug list; and
 - A \$112.50 check for the original application (\$112.50 for renewal each year); and
 - Corporation papers, if applicable.
- Delivery of a new license will be done by an inspector of the Ohio State Board of Pharmacy will check for:
 - Security, including sharps disposable, if applicable; and
 - Accessibility; and
 - Documentation, including procedures to handle invoices to prove where the drugs were purchased and in what quantity.

Questions regarding pharmacy law should be directed to: William F. McMillen, R.Ph., Licensing Administrator, Ohio State Board of Pharmacy, 77 South High Street, Room 1702, Columbus, Ohio 43215-6126.

Complaints

If you wish to file a complaint, please write to:

The Physical Therapy Investigative Committee
77 South High, 16th Floor
Columbus, Ohio 43215-6108

You must include your name, address and telephone number. The Investigative Committee **cannot** respond to anonymous complaints. Your complaint will be held in confidence and your cooperation is valued.

Enforcement Actions

Cease and Desist Letters

Countryside Chiropractic & Physical Therapy Center
Kenn Fritch
Gottschling Chiropractic
Todd Elwert, D.C.

Consent Agreements

Kenneth Babich, P.T.
Sandra Greenhill, P.T.A.
Michelle Harrison, P.T.
Chad Hensel, P.T.
Teresa Pettry, P.T.A.

License Revoked

William Kirkendall, P.T.

Employer Verification

If you employ physical therapy practitioners, it is not only important to verify current licensure, but also to ensure that the licensee has not had disciplinary action taken against his/her license. Disciplinary actions are public record and may be accessed in two ways.

1) You may visit our agency website at www.state.oh.us/pyt and choose the "license verification" tab. Enter the name of the physical therapy practitioner you would like to check and look at the results under the "disciplinary action" section. If there has been no disciplinary action, it will be listed as "none". If disciplinary action has been taken, you will be instructed to contact the Board office. You must submit a public records request to the Enforcement Division, in writing, in order to obtain additional information.

2) Another way to obtain information regarding disciplinary action is to have your employees perform a "self-query" through the Federal Department of Health and Human Services' Healthcare Integrity Protection Data Bank (HIPDB) and provide you with the results. The "self-query" can be performed by accessing the HIPDB website at www.npdb-hipdb.com/queryat.html.

Board Staff

The Ohio Occupational Therapy, Physical Therapy and Athletic Trainers Board is responsible for regulating and licensing Ohio's occupational and physical therapy practitioners and athletic trainers. When you contact the Board office, our highly dedicated and competent staff will assist you.

The Board's staff consists of nine employees:

Carl G. Williams, MPA
Executive Director

Lisa Foor, MSA
Enforcement Division Supervisor

Kimberly Stein and Amanda Ware
Investigators

Stephanie Youst
Executive Secretary

Mary Jo Tilton
Administrative Assistant

Mary Jane Langlois, Diane Moore and
Thanh "Mai" N. Vo
Certification Licensing Examiners

Please contact any staff person for assistance at
800-871-1921 or (614) 466-3774.

Need a Mailing List or Address Labels of Licensees?

The Board office cannot provide mailing lists or labels of licensees. Please contact the Ohio Data Network (ODN) at:

614-752-2222 or 888-322-7878
Choose option 5

ODN prefers faxed requests. Fax your request to 614-728-5253.

You will need to provide ODN with a contact person, the company name, an address, telephone, and facsimile numbers. Please make sure you advise ODN of the specific nature of your order. For example, "*a mailing list of physical therapists with the OT, PT, & AT Board who reside in Franklin County*".

If you do not provide a specific county or zip code for the information that you need, you will get a full listing, and end up paying for every physical therapy practitioner licensed in Ohio.

ODN will fax a cost estimate back to you within 48 hours. ODN will not process your order until they receive your payment. It takes ODN approximately one to two weeks from the date of payment to process orders. The normal method of shipping is via regular mail. However, customers can pay to have their orders shipped via FedEx or UPS.

List of Expired Licenses

As of August 12, 2002, the following licenses have expired. Please contact the Board office, as some of the licenses may have been reinstated since the publication date of this newsletter.

Jill Aboulion	Jean Blaikie
Keikhosrow Aboulion	Robert Blake
Judy Acri	R. Jason Blaniar
Marcia Adams	Margaret Blakenbeker
Jucille Albertson	Gwendolyn Blythe
Darrell Allen	Ann Bobalik
Dona Allen	Nicole Bobay
Stephanie Amspaugh	Stephen Bode
Thomas Anderson	Mary Bohn
William Anderson	Jocelyn Bohnet
Cristina Ang	Tyler Bohnet
Valarie Arington	Jennifer Bonar
Debra Artello	Brent Bonnell
Lenora Ash	Jorita Booth
Lisa Ashabranner	Karen Bosilovich
Ellen Ashbrook	Eric Bowers
Melanie Austin	William Bowers
Seth MacGregor	Pamela Boydston
Kelly Backus	Lynn Bradley
Kristin Bacon	Ruth Briggs
Robert Baker	Denise Brooks
Gage Banks	Cara Brown
Andre Bathalon	Vicki Brown
Jesse Baylon	Judith Bryan
Amber Bays	Shirley Buck
Dawn Beach	Mark Buehl
Russell Beamish	Joan Buher
Jill Bechtold	Leah Burgin
Juleen Beckelman	Mark Burken
Sandra Becker	Amy Burkett
Linda Beers	Kendra Burton
Mary Beiter	Kelly Bush
Jennifer Belanger	Christine Butler
Sharayu Bell	Lorna Buxton
Clifford Beltz	Ann Byram
Jayne Bergman	Ben Cabrera
Leisha Berry	Timothy Cahill
Timothy Berry	Martha Cameron
Elaine Betts	Bruce Charles
Shyla Bhat	Juanita Card
Traci Bierschenk	Brian Cardin
Kristin Birkmeier	Nikki Cardin
Marion Bitticker	Jennifer Clause
Anne Blackwod	Jocelyn Carter
Jean Blackwood	Nancy Casella

Linda Cassidy
Nancy Cattani
Melinda Cecil
Gail Cerruti
Angelo Cesta
Angela Chambers
Laurie Chevalier
Patricia Chippendale
Patrick Christianson
Judy Chrzan
Neal Church
Brian Cicuto
Kimberly Clark
Heather Clemens
Kay Cole
Richard Cole
Stacey Collins
Lida Colvin
Albert Cook
Mark Cook
Dennis Cooke
Christine Cooper
Julie Cooper
Melissa Cooper
Josephine Cosgrove
Douglas Cottrell
Marla Cottrill
Christopher Couch
Kim Cox
Lori Cox
Jennifer Crayne
Elizabeth Corss
Amy Crum
Shala Cunningham
Patricia Curatti
Roberta Czarniecki
Jayne Gribble
Kyle Danemayer
Linda Daniel
Rickey Daniels
Heather Danley
Kimberly Darnell
Camellia Davis
Patricia Davis
Sondra Davis
JoAn Dean
Denise Decker
Patrick Dillon
Roberta Diment
Deborah Dittenber
Nathan Dixon
Anthony Dominic
Barbara Donovan
Mary Dooley
Florence Dougherty
Simona Dragoi
Aaron Dragone
Sara Draper
Nicole Dudash
Katherine Dukett
Edward Dunlay
Nancy Dwiggin
William Dwight
Robin Edgercomb
Gloria Edwards
Michelle Edwards
Melissa Enright
Gary Epling
Denice Etling
Sherry Fadel
Betsy Fallon
Kristine Farina
Cheri Farley

Rochelle Farlow
Carolyn Farmer
Thomas Ferrell
Sharon Fasset
Elizabeth Fassinger
Monica Faulkner
Marthann Ference
Susanne Ferro
Karen Festejo
Jennifer Fike
Madeline Fincher
Phyllis Flanchbaum
Jessica Flynn
Melissa Foley
Maureen Foltz
Jill Fons
Joel Foote
Scott Forfinski
Earlynn Forsythe
Sheila Fox
Crystal Frakes
Anita Frazier-Brooks
Patricia Freedman
Gail Freidhoff
Danielle Fresch
Sharon Froehle
Denise Gaff
Grace Galvanoni
Donna Gambino
Kurt Garber
Gerard Gardetto
Scott Gardner
Dixie Gardner
Lisa Gardner
Kristin Garner
Todd Garner
Jennifer Garnick
Nancy Gauthier
Joseph Gehringer
Linda Geiman
Bryan Geletka
Kristina George
Mark Germaine
Michael Giamboi
Robert Gifford
Letha Gleim
Victoria Golemis
Yvonne Golightly
Bradley Good
Jessica Good
Stacey Goodale
Erin Gorgas
James Gormley
Laura Gotttron
Judith Greenamyer
Homer Green, Jr.
JoAnne Greene
Karla Grene
Anita Gregory
Brenda Gregory
Sally Griffin
Gina Groznik
Jennifer Gudakunst
Ellen Gue
Shannon Guiley
Kristine Guinte
Michael Guziolek
Laura Hagedorn
Paula Haines
Terry Hall
Sherry Hamilton
Tonja Hamilton
Catalina Handelon

Karen Hanflink
Harriet Hare
Sheri Haring
Anthony Harper
Patricia Harter
Alene Hartman
Dand Hartman
Cherry Hawkins
Kristine Hawley
Sean Hayes
Jeffrey Headdy
Michael Hebbeler
Ruth Hemmings
Connie Henige
Jennifer Hensler
Alison Hicks
Julie Hilbert
Philip Hix
Sandra hochhauser
Patricia Hoehing
Philip Hoehn
Kathryn Hoffman
Margaret Hoffman
Michelle Hoffman
Sherry Hoffman
Kelly Hoffstetter
Stanley Homerick
Beth Hooley
Cindy Hottle
Margaret Howard
Thomas Howard
Caryn Howell
Donna Hughes
Kristen Hughes
Laurie Hughes
Linda Hull
Sara Humble
Darlene Hunsbarger
Karen Hutchinson
Joanna Hutula
Lynn Isernia
Cynthia Ivanec
Colleen Jacobson
Julie Jacobson
Delberta James
Hassan Jandali
Patricia Jarrett
Katherine Jenkins
Paul John
Heather Johnson
Jan Johnson
Pearl Johnson-Vann
Brian Jones
Kentry Jones
Barbara Josephson
Amie Juenemann
Debbie Jung
Kristin Kahl
Kathy Kammerer
Dawn Kasper
Kenneth Keach
Teresa Keathley
Krista Keck
Sarah Keliher
Cheryl Kelley
Angela Kelly
Jacqueline Kely
Julie Kessler
Justin Kiger
Krista King
Zoey King
Christine Kneeland
Beth Knight

Suzanne Knittel
Robin Kloff
Anthony Kolter
Terri Kolter
Brenda Korabek
Tracie Kramer
Rita Krasny
Jennifer Kroth
Victoria Kruzynski
Melissa Kuczynski
Michael Kuehn
Kimberly Juhnert
Laura Kunkel
Delores Kuth
Christen Kwapich
Alexandra Landen
Vincent Lane
Amy Langschied
Lorri Lankiewicz
Alla Lashchuk
Alice Laverdiere
Victor Lavediere
Martin Lawler
Patricia Lawson
Matthew Leach
Lucinda League
Kimberly Lechleitner
Alan Lee
Richard Leffler
Patricia Lesky
John Levene
Sandra Lewis
Mary Lin
Sylvia Linkenbach
Roberta Litten
Robert Livengood
Laurie Livingston
Jose Loarca
John Longmore
Jennifer Loomis
Erin Lowery
Leonard Luchsinger
Angela Lukacs
Michael Lusk
Patricia Lutz
Scott Lutz
Amy Lynch
Jane Lynch
Jennifer Lyons
Mary Lyons-Shepherd
Gregory March
Nicole Marcucci
Stacy McConnell
Penny Orr
Michelle Rathbun
Jennifer Rea
Lori Sanders
Stacey Seifried
Stephanie Shinn
Sindie Shollenberger
Tammy Snyder
JoAnna Starkey
Joyce Vaughn
Agnes Vidal
Dana Walker
Cathy Wellman
Jenyne West
Catherine Wilt

Correspondence Regarding Physical Therapy Practice Questions

Professional concerns regarding the practice of physical therapy should be forwarded to the Physical Therapy Section in writing.

Please be sure to read the Physical Therapy Practice Act, meeting minutes and previous newsletters before forwarding any correspondence to the Physical Therapy Section. This information is available on our website at www.state.oh.us/pyt.

Correspondence must be received at least 10 days prior to the regularly scheduled Section meetings to be considered.

License Verification

The cost of verifying your license to another state board is \$30.00. You can save time by forwarding a cashier's check or money order (no personal checks please) to the Board office with your request. The check or money order must be made payable to the "Treasurer, State of Ohio". Please be sure to enclose the appropriate forms to facilitate processing. Requests should be forwarded to the Board office at 77 South High Street, 16th Floor, Columbus, Ohio 43215-6108. Processing takes approximately three weeks.

Have you had an address change, name change or employment change?

It is your responsibility to provide the Physical Therapy Section with changes regarding mailing address, name and/or employment address. Rule 4755-23-07 of the Ohio Administrative Code states, "*A licensee shall notify the physical therapy section in writing of any change of name, place of employment or mailing address within thirty days after the change.*" Please contact the Board office to update your personal information within this 30 day window. (See page 15)

Name • Address • Employment Change & Duplication Request Form

This form must be notarized when requesting a **name change, wall certificate, or identification card**. For name change, please include duplication of legal documentation. (Marriage License, Divorce Decree, other legal papers).

General Information

Name _____ Social Security # _____

Profession _____ License # _____

Name Change (First, Middle, Last)

From _____

To _____

Reason : Correction/Marriage/Divorce/Other • Explain _____

Address Change

New Address _____ Apt # _____

City _____ State _____ Zip _____ County _____

Home Phone # (____) _____ Effective Date _____

Employment Change

Employer Name _____

Address _____ Suite # _____

City _____ State _____ Zip _____

Work Phone # (____) _____ Effective Date _____

Duplicate Request for Wall Certificate

Quantity _____ Amount Enclosed \$ _____ How do you wish your name to appear on your new wall certificate? _____

Reason: Correction/Marriage/Divorce/Other • Explain _____

Duplicate Request for Identification Card

Quantity _____ Amount Enclosed \$ _____

Reason: Correction/Marriage/Divorce/Other • Explain _____

I, being duly sworn, depose and say that the information referred to in this form are true.

Signature of Licensee

Date

Subscribed to and sworn to before me this _____ day of _____ 20_____

SEAL

Signature of Notary Public

My Commission Expires

Fee Schedule	Wall Certificate	Identification Card	Please make Money Order, Cashier's Check, Or Business Check Payable to: Treasurer, State Of Ohio
PT/PTA	\$20.00	\$10.00	
OT/OTA	\$20.00	\$10.00	
AT	\$20.00	\$10.00	

For Office Use Only DOCUMENT ATTACHED

Received: _____ CK/MO. _____ Amount \$ _____

Issued Date: _____ I.D NO. _____ Wall Cert. No. _____

OTPTAT FORM 001 Revised 3/20/01

Please forward completed form to:

OHIO OCCUPATIONAL THERAPY, PHYSICAL THERAPY AND ATHLETIC TRAINERS BOARD
77 S HIGH ST 16th FL ♦ COLUMBUS, OHIO 43215-6108
Telephone # (614) 466-3774 ♦ (800) 871-1921 ♦ Fax # (614) 995-0816

Ohio Occupational Therapy, Physical Therapy
and Athletic Trainers Board
77 South High Street, 16th Floor
Columbus, Ohio 43215-6108