



## Ohio Occupational Therapy, Physical Therapy, and Athletic Trainers Board

### Joint Board Meeting

March 4, 2010

10:00 a.m.

South A

#### **Members**

Raymond Bilecky, PT  
Rebekah Bower, AT  
Thomas Caldwell, PT, President-Elect  
Jason Dapore, Physician  
Mary Kay Eastman, PT  
Rebecca Finni, OT, Secretary  
Aaron Galpert, AT  
Karen Holtgreffe, PT  
Brian Hertz, AT  
Kimberly Lawler, OT  
James Lee, PT  
Vincent O'Brien, AT, President  
Mary Stover, OT

#### **Members Absent**

Genevieve Dennison, Public Member  
Jean Halpin, OT  
Nanette Shoemaker, OTA

#### **Legal Counsel**

Yvonne Tertel, AAG (Absent)

#### **Staff**

H. Jeffery Barker, Investigator  
Diane Moore, Executive Assistant  
Lisa Ratinaud, Enforcement Division Supervisor  
Jeffrey Rosa, Executive Director  
Andrew Snouffer, Investigator

#### **Guests**

Jacquelyn Chamberlin, OOTA  
Sam Coppoletti  
Abigail Cummins  
Dale Deubler  
Mary Hutjera  
Luke Kuchta  
Gary Lake, OATA  
Jeff Lehner  
Amy Mergenthaler  
Marilyn Mount  
Kimberly Payne  
Kara Root  
Jason Stallons  
Anna Wines

#### **Call to Order**

The meeting was called to order by Joint Board President Vincent O'Brien at 10:05 a.m.

Vincent O'Brien formally welcomed the new board members Jason Dapore, Karen Holtgreffe, and James Lee.

#### **Mission Statement**

Vincent O'Brien read the Board Mission Statement:

The mission of the Ohio Occupational Therapy, Physical Therapy, and Athletic Trainers Board is to actively promote and protect the health of the citizens of Ohio through effective regulation of the professions of occupational therapy, physical therapy, and athletic training. Goals to achieve this mission include:

- Ensuring that individuals practicing occupational therapy, physical therapy, and athletic training meet sufficient standards of education, training, competence, and ethics, as defined in the laws and rules governing the profession.
- Investigate and discipline licensees whose practice falls below the minimal standards of care.
- Define and advocate for standards of safe OT, PT, AT practice, and ensure that the laws and rules governing the practice accurately reflect current standards.
- Provide information about the licensees of the OT PT AT Board, the Board's functions and operations, and the laws governing the practice of OT, PT, and AT.
- Achieve and maintain the highest possible levels of organizational efficiency.

**Approval of Minutes**

**Action:** Raymond Bilecky moved that the September 17, 2009 meeting minutes be approved as submitted. Thomas Caldwell seconded the motion. The motion carried.

**Executive Director’s Report**

The Executive Director presented the following information to the Board:

- The Executive Director reported that spending through the first half of Fiscal Year 2010 is in line with projections.
- The Executive Director reported that the Physical Therapy Section renewals were completed on January 31, 2010. This is the first renewal where all 7,000+ physical therapists renewed at the same time due to the new renewal cycles.
- The Executive Director informed the Board that the new website is up and running. The Board received positive feedback from licensees regarding the new design.
- The Executive Director informed the Board that he will closely monitor HB442, which deals with alternative and complementary health care services.
- The Executive Director reported the Board is in compliance with the Healthcare Integrity and Protection Data Bank (HIPDB) disciplinary action reporting requirements.

The formal Executive Director’s report is attached to the minutes.

**Action:** Brian Hertz moved that the Board go into executive session to discuss personnel matters related to the appointment, employment, or compensation of a public employee. Kimberly Lawler seconded the motion.

The Executive Director called the roll:

Raymond Bilecky	Yes
Rebekah Bower	Yes
Thomas Caldwell	Yes
Jason Dapore	Yes
Genevieve Dennison	Absent
Mary Kay Eastman	Yes
Rebecca Finni	Yes
Aaron Galpert	Yes
Jean Halpin	Absent
Karen Holtgreffe	Yes
Brian Hertz	Yes
Kimberly Lawler	Yes
James Lee	Yes
Vincent O’Brien	Yes
Nanette Shoemaker	Absent
Mary Stover	Yes

The Section went into executive session at 10:18 am and came out at 10:33 am. There was no action taken.

**Special Orders**

**Action:** James Lee moved that the Section extend the current terms of officers through the September 9, 2010 meeting. Thomas Caldwell seconded the motion. The motion carried.

**Action:** Raymond Bilecky moved to authorize the use of signature stamps or electronic signatures by the Joint Board President, Joint Board Secretary, and the Executive Director for the period beginning March 4, 2010 and ending December 31, 2010. Mary Kay Eastman seconded the motion. The motion carried.

**Action:** Thomas Caldwell moved to authorize the Executive Director to make editorial changes to motions for the period beginning March 4, 2010 and ending December 31, 2010. Rebecca Finni seconded the motion. The motion carried.

## **Open Forum**

The Board welcomed physical therapy students from Ohio University.

## **Discussion of Law Changes**

The Executive Director reported that the Board is looking for a sponsor for the Joint Board restructuring bill. The Executive Director gave a brief overview of the Joint Board restructuring bill for the new Board members. The Executive Director also reported that any profession-specific practice changes will be addressed in separate legislation.

## **New Business**

### **Occupational Therapy Section Report**

Kimberly Lawler presented the Occupational Therapy Section report. Ms. Lawler reported that the Section is currently working on revising the jurisprudence examination and working on revisions to the code of ethics. Ms. Lawler also reported the Section submitted rule changes to restrict the supervision and delegation rules. The Section has submitted draft rules to eliminate the limited permit and the Section is currently working with other agencies to educate the occupational therapy community on the upcoming limited permit changes, which will go into effect in May 2011.

### **Physical Therapy Section Report**

Raymond Bilecky presented the Physical Therapy Section report. Mr. Bilecky introduced new Section members Karen Holtgreffe and James Lee. Mr. Bilecky reported that the Section is planning a retreat on April 6, 2010. Mr. Bilecky also informed the Board that the Physical Therapy Section made changes to its jurisprudence examination last year.

### **Athletic Trainers Section Report**

Vincent O'Brien presented the Athletic Trainers Section report. Mr. O'Brien introduced new physician member Jason Dapore. Mr. O'Brien reported that the Section created a frequently asked questions and consumer education document, which are both available on the Board's website. Mr. O'Brien reported that the Section presented at Capital University and will be presenting at the Greater Columbus Athletic Trainers Society. Mr. O'Brien reported that the former Board member, Kurt McClurg was elected to the Ohio Athletic Trainers Hall of Fame.

### **Board Sponsored CE Sessions**

The Executive Director reported that there are not set dates scheduled for this year. The Board researched hosting a webinar. However, the Board would need to obtain a license to host a webinar, which would cost approximately \$1,000.00 per year. From an economical standpoint, it is more feasible for the Board to continue to host in-person seminars. The Board is looking to host the next continuing education sessions in the Cincinnati and Cleveland areas, preferably in the summer or early fall.

### **Customer Satisfaction Survey Results**

The Executive Director discussed the responses from the customer satisfaction survey offered through Survey Monkey. The Executive Director will work on creating a different survey to request feedback from the listserv. Previously the customer satisfaction survey was distributed to individuals who have communicated with the Board via email. Conducting a board survey to reach all licensees will give the Board a broader response on the Board's performance as a whole. The Executive Director noted that Board's new website also has a direct link to the customer survey for consumer to provide feedback at anytime.

### **Policy and Procedures Amendments**

The Section reviewed the draft policy and procedures. Changes to the hiring policy clarifies what types of functions can be delegated to the Executive Director. The new policy regarding board member travel authorization and expense report authorizes the board members' proxy to electronically certify and process travel and expenses on behalf of board members.

**Action:** Karen Holtgreffe moved that the Board adopt the hiring and board member travel authorization and expense report policies as submitted. Raymond Bilecky seconded the motion. The motion carried.

**Items for the Next Meeting**

- Section Reports
- Update on Joint Board Bill
- Elections
- Executive Director Evaluation

**Next Meeting**

The next Joint Board meeting is scheduled for Thursday, September 9, 2010 at 10:00 a.m.

**Action:** Kimberly Lawler moved that the meeting be adjourned. Rebekah Bower seconded the motion. The motion carried. The meeting adjourned at 10:57 a.m.

Respectfully submitted,  
*Diane Moore*

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Vincent O'Brien, AT, President  
Ohio Occupational Therapy, Physical Therapy,  
and Athletic Trainers Board

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Rebecca Finni, OTR/L, Secretary  
Ohio Occupational Therapy, Physical Therapy,  
and Athletic Trainers Board

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Jeffrey M. Rosa, Executive Director  
Ohio Occupational Therapy, Physical Therapy,  
and Athletic Trainers Board

RLF:jmr:dm